

Complete this form to request information about your licence or registration records held by VicRoads. **Please complete the relevant white sections and sign below.** Print clearly in ink using BLOCK letters. Return this form together with the appropriate fee to VicRoads (visit vicroads.vic.gov.au for up to date fees).

Applicant details

Surname		Date of birth	D	D	M	M	Y	Y	Y	Y
First given name	Second given name		Third initial (if any)							
Residential address			Postcode							
Postal address (if different from above)			Postcode							
Mobile phone no. (or other if not applicable)		Email								

How would you like to receive the records? Post* Email#

* If you would like to receive your records in the post, they will be delivered to the address we have on record. To update your address, please visit vicroads.vic.gov.au, sign up to myVicRoads account or call 13 11 71, before submitting your request.

Email is only available if you have a myVicRoads customer account.

Which records are you applying for?
Licence search

Driver licence/learner permit/client no.																				
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- Licence verification letter (current status, type of licence/applicable condition/s and first issue date)
- Your demerit points (list of any demerit point offence recorded within the last five years)
- Five-year driver history report (current status, type of licence/applicable condition/s and first issue date, list of any demerit point offence recorded within the last five years and all applicable convictions on VicRoads records)
- Complete driver history report (current status, type of licence/applicable condition/s and first issue date, a complete history of your demerit points and all applicable convictions on VicRoads records)

Information you would like included in your report: (e.g. address history, etc.)

Registration search

Registration no.	
VIN (or chassis no. if no VIN)	
Make	Model
Body type	Colour

Information you would like included in your report: (e.g. address history, renewal payment dates, etc.)

Your signature

By signing this form, I declare that:

- I am applying for my own records.
- I understand that the records VicRoads releases to me might include details of convictions or any other information recorded against my name. In some cases, convictions might relate to non-driving offences. I consent to the release of this information.
- All information and/or documents provided by me is/are true and correct.

Providing false or misleading information is a serious offence and can result in you being fined or imprisoned.

Signature of applicant	Date	D	D	M	M	Y	Y	Y	Y
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Payment

For payment by post, send this form together with the fee payable to: VicRoads, GPO Box 1644, Melbourne Victorian 3001 (cheque only). Payment can also be made at a VicRoads Customer Service Centre using Mastercard or Visa. A card payment fee will apply, for details visit vicroads.vic.gov.au.