

Learner permit minimum holding period exemption application

Undue hardship

This form is to be used if you are **unable to hold a learner permit for the minimum time it must be held due to undue hardship** and wish to apply for an exemption.

Visit **vicroads.vic.gov.au** and search 'learner permit minimum holding period exemption' for more information about the process and requirements to apply for this exemption.

To be issued with a Victorian driver licence, you must be 18 years or over.

A hardship exemption will only be granted if undue hardship can be proven and VicRoads is satisfied that road safety is not compromised. Any exemption granted may result in conditions imposed on the person's driver licence for a specified period which:

- (a) limit the carriage of passengers
- (b) limit routes of travel
- (c) restrict driving to specified times of the day
- (d) restrict driving to specified days of the week.

Note: You are unlikely to obtain an exemption from the learner permit minimum holding period unless you have a clean driving record.

Who is eligible to apply for an exemption?

To be eligible to apply for this exemption, you must hold a current and valid learner permit. Any exemption granted will commence from the date your licence is issued.

When should an exemption be applied for?

An application for an exemption can be made if you can demonstrate to VicRoads, by providing supporting documentation, that you or your immediate family will suffer **undue hardship** as a result of holding a permit for the minimum time a permit must be held, due to the nature of your occupation, education or family circumstances.

Confirmation that an exemption had been granted by VicRoads must be obtained prior to making an appointment to take a Victorian licence drive test.

What documentation must be provided?

To support the application you need to provide:

- Employment: a letter from the employer verifying the employment and identifying the hardship
- Education: a letter from an educational institution or course coordinator verifying student status, dates and time of attendance and identifying the hardship
- Family circumstances: a letter from a relevant authority (e.g. medical practitioner, parish priest etc.) describing the impact on the family.

Submit application

You need to download this form and fill in the correct sections.

The form will need to be uploaded to **vicroads.vic.gov.au** along with the supporting documentation to support your exemption application.

Once the application is submitted, you will receive a confirmation email from VicRoads.

Outcome of your application

You will be contacted within 15 working days of submitting your application.

If you have not been contacted you can call 13 11 71 with your learner permit number and the exemption application number for more information.

If your driver licence is cancelled or suspended, any exemption may be withdrawn. This will have an impact on your licence when it is reissued or the suspension ends. If we decide to withdraw the exemption, you will be notified in writing and given an opportunity to show why you should be permitted to retain the exemption. If you don't respond to the notice within the required time, the exemption will be withdrawn without further notice.

Note: The personal information that you provide on this form will be used by VicRoads to assess your application for an exemption. Failure to provide the information may result in your application not being processed.

The personal information we collect from you in association with your application may be used only in accordance with the *Road Safety Act 1986* and associated Regulations or as otherwise required by law. Your personal information may be disclosed to contractors and agents of VicRoads, law enforcement agencies or Courts authorised to collect it.

For further information about our use of your personal information and your right of access to it, please see the VicRoads brochure *Protecting your privacy* or contact VicRoads on 13 11 71.



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1. Learner permit details	4. If you are applying for a		e licence, please)	
Licence type being applied for (e.g. car or motorcycle)	complete the following information.				
Current learner permit type (e.g. car or motorcycle)	Have you held an Australian motorcycle learner permit? Yes No				
Current Victorian learner permit number	If you have ticked yes, complete the following:				
Please state how many months you have had your current learner permit	Motorcycle learner permit number				
2. Applicant's details	Duration you have held your motorcycle learner permit				
Surname (please print)	Date of expiry				
Given name(s) (please print)	5. Fundament travel data:la				
Date of birth D D M M Y Y Y Y	5. Employment travel detailsComplete this section if you need to drive to and from work.				
Residential address (please print)	Complete this section if you ne	ed to drive to and from v	vork.		
	Are you self-employed? Yes No				
Postal address (if same as residential, write 'as above')	Employer's name (business name if self-employed)				
	Employer's address (business address if self-employed)				
Mobile phone number (or other if not applicable)					
Email					
3. If you have held an overseas licence or interstate learner	ABN (Australian Business Number)				
permit or licence, please complete the following.	Occupation				
Note: If you have an overseas licence and it is not in English, you will be required to get an English translation from a NAATI approved translator	Please give an example of a typical working week				
and submit online with the other documents.	Days of the week	Start am/pm	Finish am/pm		
Learner permit Licence					
Learner permit/licence type (e.g. car, motorcycle, heavy vehicle)					
Country, State or Territory the learner permit/licence was issued					
Learner permit/licence number					
Issue date of the learner permit/licence					
Have you been convicted of any driving offences? Yes No					
If yes, provide offence details, including any periods of suspensions,					
cancellations or disqualifications.	Note: A letter from your employ letterhead confirming these tim			SS	
	How many kilometres do you tr to your place of employment?	avel both ways to get		km	
	Could you use public transport	or other means of	No.		
Has your overseas licence or interstate learner permit/	travel to and from your place of	f employment?	Yes N	0	
licence been suspended for medical reasons?	What public transport or other means of travel is available to you for travelling to and from your place of employment?				
If yes, provide details of your medical condition and suspension periods.	to and from your place of empl	oyment?			
Has there been any other period for which you were Yes No not permitted to drive?					



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6. Occupational travel details Please complete this section if you drive as part of your employment (e.g. delivery driver, trades person). If you are required to drive as part of your employment, explain the circumstances which need you to drive the car. Include the addresses, times and days you are required to travel.		Does the circumstance require you to transport other family members? If yes, how many other family members are you required to transport? What is their relationship(s) to you? Please provide your family member(s) full name(s)? What is the address to which you need to travel?			
Please give an example of a ty	ypical working week		How often are you required to travel to this location?	Daily, weekly etc.)	
Note: A letter from your emploietterhead confirming these till How many kilometres do you working day? Could you use public transport travel as part of your employn What public transport or other of your employment?	mes and location must be travel in a typical t or other means of nent?	submitted. km Yes No	8. Affect on employment, essential activity or circumstances and undue hardship that might Outline below: • how the minimum holding time a permit must be hemployment, essential activities or family circumst what will happen if the exemption is not granted to (Submit a separate sheet if required)	neld would affect ances	
7. Family travel details Please complete if you need to drive to and from certain locations due to family circumstances. Please explain the family circumstance which involves you having to drive the car.		9. Declaration I declare that the information I have provided in this a true and correct in every detail. I understand that failutrue and correct information in this application may rebeing refused, and penalties may apply under the Roal authorise VicRoads to make any enquiries considere purpose of this application, including by contacting the submitted. I authorise VicRoads to contact me using a I submit in connection with this application. Applicant's signature	are to provide complete, esult in my application and Safety Act 1986. In necessary for the ewriters of any letters		